



104 East Warren St  
PO Box 3331  
Shelby, NC 28151  
Phone: 704-487-0256

## **Buffalo Creek JURY PACKET #1 for MEMBERSHIP**

Dear Prospective Members:

Buffalo Creek Gallery is a co-operative Artists' Gallery, established May 2006 in the heart of Uptown Shelby. We consist of a number of local artist members who display, sell their crafts, and cooperatively operate the Gallery. Each member is responsible for keeping the Gallery open at their respective time, handling the cash flow, participating in management decisions, attending membership meetings and maintaining the Gallery. To maintain our quality image, to protect our members, and to ensure the continued success of the Gallery, our jury requirements are stringent.

Our cooperation is as vital to our success as are our crafts. The basis for this cooperation is the trust and respect we have for each other, which allows us to work steadily towards the growth of Buffalo Creek Gallery and all of our members.

This packet contains the following forms:

- Pre-jury screening information
- Jury Application
- Membership Contract
- Membership Reference Request

A Pre-jury date will be set with you by the Jury Chairperson. At this time, you will have the opportunity to ask questions and learn more about the Gallery and the process for entering.

Please bring 5-10 recent pieces of artwork with you at that time, ready to display, hang, etc. and label each piece with the selling price (including the 10% member commission rate, on "removable" labels). The artwork submitted should reflect the full range of work you wish to display and sell.

Also bring the completed Jury Application, your signed Membership Contract, your Membership Reference Request, your 3 letters of reference, your Resume and personal photo. ALL of these items are required for jurying.

**Buffalo Creek Gallery**

Introduction Letter  
Rev. 03-08



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Every precaution is taken to make sure the items you leave to be juried are safe. However, please understand that Buffalo Creek Gallery is not responsible for theft or damage. Please make note of the statement to be signed by you on the bottom of the Jury Application.

The Jury Chairperson will notify you within 7 days after the jury as to the Gallery's decision concerning your acceptance.

**If accepted as a member**, you will train under the New Member Trainer prior to your first scheduled workday to learn Gallery procedures and work regular member hours (approximately 3 days every 2 months, depending on the current number of members). You will be expected to adhere to all of the requirements listed on the Membership Contract.

Our focus is on the word "cooperative". All members are treated equally and fairly and no one will receive special treatment or compensation except in rare cases as deemed necessary by the Board of Directors. Our goal is to continue to run a profitable and successful Gallery and to make it a great experience for each artist.

We like to include all members in our "Artist Binder" on display in the Gallery. Your resume, with information about yourself, your art background and your current medium(s), as well as a current photo of yourself (perhaps taken while you are creating) will be used for this purpose. This information will also aid us in promoting new artists and their work through the local media.

We are located on Courthouse Square in Uptown Shelby at 104 East Warren Street. Call the Gallery at the number above if you have any questions, or if further directions are needed. Good Luck!

Regards,  
Jury Chairperson